

Cascade Meadows Baptist Camp

Business Office

Mailing Address

PO Box 36556

Lynnwood, WA 98036

509.763.3673

Camp Location

21174 White Pine Creek Road

Leavenworth, Washington

(13 miles East of Stevens Pass Summit)

Email: cascademeadows@gmail.com

Website: www.cascademeadows.org

Guest Group Use and Fee Agreement

Organization _____

Affiliation _____ Check In Time _____ AM/PM Check Out Time 1:00 PM

Contact Person _____ Arrival Date _____

Address _____ Departure Date _____

Type of Group _____

Anticipated Number in Group _____

Contact Phone _____ Insurance Policy* # _____

Alternate Phone _____ Insurance Company _____

*See Paragraph F.1. Liability Insurance Coverage Page 3

Non-Profit Tax I.D. Number _____

The undersigned, _____ (hereinafter called the "Group") agrees to occupy and use the facilities owned by Washington Baptist Convention ("Owner") and operated by Cascade Meadows Baptist Camp, (hereinafter called the "Camp") beginning at _____ AM/PM on the _____ day of _____, 20____ and ending no later than 1:00PM on the _____ day of _____, 20____ at the fees listed below.

Not-for-Profit Status:

Y / N The Group represents that it is a Not-for-Profit organization created or formed under the laws of the state of _____.

Group Representative Signature and Title

Date

Deposit Information

\$ _____ Deposit

Initial _____ Date _____

Date Due
\$ _____ Received

Initial _____ Date _____

A. Available Facilities - The group has use of the following Camp facilities:

Cabins	# Beds	Meeting Rooms	Recreational Vehicle	
Cedar	6	Dining Hall	65	Self Contained RV Parking Available
Grand Fir	8	Fireplace Room	20	Electrical Hookup (Limited Capacity)
White Pine	8			
Tamarack	8			
Spruce	8			
Cottonwood	8			

Lodge: Mountain View Loft Sleeps 9

The Group agrees to provide the camp with an accurate number of participants no less than 6 days prior to the arrival date and an updated number prior to departure for billing purposes. The Group understands that it may increase or decrease the number of participants.

B. Use Fees

- The Group must provide their own bedding. Four bathrooms with showers and a ½ bathroom are in the Lodge. The Group will provide their own food service using the camp kitchen (pots, pans and dishes are provided).
- Rates are as follows with a minimum fee of \$250 per night; two night minimum on weekends unless otherwise negotiated.
- Children 5 years of age and older, youth and adults: \$21.25 per person per night.
- Day use rate is \$12.00 per person.
- There will be no charge for children 4 years old and younger.
- American Baptist Groups receive a 10% discount per person/per night. The same minimums apply.

C. Advance Deposit

- A signed copy of this agreement and advance deposit of \$250.00 will confirm your dates.
- The advance deposit which is to be applied to the total must accompany this signed agreement. The deposit will be refunded only if cancellation occurs at least 90 days prior to the event. **THE BALANCE IS DUE AT THE CLOSE OF YOUR EVENT.**

D. Cancellation

- Cancellation of this contract less than 90 days before the commencement date set forth above shall result in a forfeiture of the entire deposit.
- The Group understands that cancellation of this contract less than 14 days prior to the commencement date set forth above will result in a substantial loss of revenue to the camp and will result in a forfeiture of the entire deposit set forth above plus an additional fee equal to 50% of the guaranteed minimum amount of the total use-cost of the Camp for the term of the contract period as computed above.
- A refund is allowed if Stevens Pass is closed and/or access to the Camp is denied due to condition of the road.
- It is understood by the parties that if an equal replacement is found, all funds in excess of the guaranteed minimum charge will be refunded.

E. Payment

- The Group shall pay all charges accruing under this Agreement in full upon departure. Unless a prior arrangement for deferred payment has been made, a 10% late fee shall apply after 30 days from billing date and shall be added to the unpaid balance.

Initial_____ Date_____

F. The Group agrees that it shall:

1. Provide the Camp with proof of Liability Insurance Coverage.

No later than fifteen (15) days after the execution of the Group reservation under the terms of this Agreement, **the Group shall provide a Certificate of Insurance naming Washington Baptist Convention as an additional insured** of All Risk Liability Insurance covering claims which could be made by attendees at the Camp and the Group employees as a result of injuries and property damages which may arise during the term of this contract and such attendees travel to and from the Camp facilities. Such policy protection shall have limits of not less than \$1,000,000 limit of liability including bodily injury and property damage and \$5,000 for medical coverage.

2. Abide by the Camp rules and regulations, a copy of which has been provided to the Guest Group. The Group agrees that it shall bear the responsibility to inform all camp attendees of the Camp rules and regulations. Designated Group leaders are responsible to supervise the Group and its behavior. If the Group or its members shall violate those rules and regulations, the Group may be asked to leave without refund of fees.
3. The Camp does not provide any Medical Staff for Groups. It is the responsibility of each Group to provide its own medical personnel that have at least CPR certification and First Aid certification from a nationally recognized provider. The Group shall provide for the emergency care and any needed emergency transportation.
4. Provide the camp with proof of the Group's liability coverage at least seven (7) days prior to the Group's scheduled arrival date at the camp to avoid denial of scheduled use and forfeiture of all deposits.
5. Return areas used by the Group to their original condition.
6. Return all kitchen, eating, cooking areas and equipment to a clean and sanitary condition.
7. All bathrooms and showers shall be maintained in a clean condition during the stay and at the time of the group's departure. All shampoo, soaps, etc. shall be removed prior to departure.
8. No pets are allowed.
9. Off-road vehicle use is not allowed on Camp property.
10. The Camp is a drug-free, alcohol-free and firearm-free facility. Smoking is restricted to designated areas only.
11. A cleaning charge and/or damage charge, to be determined, may be assessed against the group if it fails to comply with these rules. Additional charges for breakage or vandalism will be assessed, according to the cost of replacement or repair.
12. Sales of items by the Group are prohibited during its visit to the Camp. The State of Washington prevents the on-premises sale of any items by Groups, including tapes, books, shirts or any items by guests or speakers. Such activities jeopardize the non-profit status of the Camp.
13. All vehicles must be parked and locked in the approved designated parking areas. To prevent erosion and other damage and problems, **vehicles shall not be driven outside of designated driveways and parking areas.**
14. Be responsible for and reimburse the Camp for expenses occurring from breakage, damage or losses caused by the Group or any member of the Group.

G. The Camp agrees to:

1. Apply as a credit to the Group, at the time of final invoice, that portion of the deposit, which is not applied by the Camp to pay for cleanup charges, breakage, damages or other appropriate charges.
2. Furnish all facilities and trained personnel described in the Camp Group Use and Fee Agreement.
3. Provide emergency procedure and facility availability information to the Group.

Initial_____ Date_____